



## Ohio Olmstead Task Force **Code of Ethics**

- Make OOTF meetings a friendly and welcoming event where people can do advocacy together, respecting each person's contribution and independence in addition to embracing the diversity of members.
- Treat all OOTF members with equal respect and in a fair way during meetings.
- Be honest and courteous in all communications: in person, on the phone, during meetings, in writing, and through email. Don't exaggerate. If you don't know whether or not what you heard is true, ask questions before making what could be a wrong statement.
- Promote OOTF's message to others, but remember that only members that OOTF has named ahead of time can speak on behalf of all of OOTF as an organization.
- Support OOTF in the community. Don't make harmful comments about OOTF.
- Treat internal discussions and plans as confidential, including details of planned advocacy events, contacts and non-public financial information.
- Avoid conflicts of interest. Tell OOTF and its Chair or Vice-chair if you have a real, or what might be viewed, as a conflict of interest. Example: you work for or are part of an organization that has control over OOTF, or could be seen as a rival.
- OOTF leaders should respond on time to complaints or concerns from members or others when another member has not followed this code of ethics.

Members that do not adhere or follow the Code of Ethics will be at risk of losing their OOTF membership.